



Volunteer Confidentiality Agreement

Home-Start, through a volunteer, develops a very special and privileged relationship with a family.

By visiting a family regularly and informally at home, a volunteer becomes a friend, a trusted listener and supporter, and is likely to be the recipient of personal and private information. Home-Start has a duty to respect information of a personal and private nature that is shared with a volunteer, wherever it does not impact on the safety or welfare of children.

Where there is a concern for a child's welfare or safety, Home-Start is bound to share such information with relevant agencies.

From the outset, parents need to know that Home-Start aims to have a good working relationship with them and their families, and to respect any relationships which a family has with other professionals. Families should be confident that all personal and private information shared with Home-Start, where it has no relevance to other agencies and does not impact on the welfare of a child, will remain confidential.

As a Home-Start volunteer, you are placed in a position of trust with the family, and should only share information about the family with your coordinator.

All communication with referrers and other agencies is the responsibility of the coordinator, and not the volunteer.

I have read and agree to abide by Home-Start's Volunteer Confidentiality Agreement. I have been provided with a copy of Home-Start's Information Governance Policy, which includes Confidentiality and Data Protection Procedures.

I understand that breaching confidentiality may result in suspension pending investigation of my role as a Home-Start volunteer.

Signed.....

Name.....

Date.....